

**PTN Estates Scale of Fees**  
(All fees are inclusive of VAT)

Standard Management Fee (Items 1 to 13 above): 10% of rent due, 12% including Vat

Letting Only Service Fee: (Items 1 to 6 above): £350 (£420 Inc Vat)

Letting Only Plus Deposit Protection (Items 1 to 7 above): £350 (£420 Inc Vat) plus £35 PA, (£42 Inc)

Letting and Rent Collection Fee: (Items 1 to 8 above): 5% of rent due (6% Inc Vat)

Additional Charges:	
Tenancy Set-Up Fee: £199 (238.80 Inc) Tenancy Renewal Fee: £60 Inc Preparing Inventory/Schedule of Condition: £144 Inc Arranging gas safety check: £90 Inc Arranging electrical safety check: £234 Inc Energy Performance Certificate Admin Fee: £90 Inc Issuing Rent Increase notice: £60 Inc (included in management)	Issuing Notice of Seeking Possession: £180 Inc Repairs payments 12.5% (15% Inc)

**Sales Fees**

Our fixed fee for sales is £1140 inc  
Sales EPC £90 inc